DELAPLAINE FOUNDATION INC.

Foundation Grant Application

All completed applications must be received by **November 1 of each year** for consideration.
Please return application and all required documents to: **Delaplaine Foundation, Inc.**
c/o Great Southern Enterprises, Inc.
244 West Patrick Street, P.O. Box 3829
Frederick, MD 21705

1. Organization name: _____ Date: _____
2. Address: _____
   City: _____ State: _____ Zip: _____
3. Contact person: _____ Title: _____ Phone: _____
4. Person responsible for the program: _____ Title: _____ Phone: _____
5. Total agency budget: $ _____ Program budget: $ _____ Amount requested: $ _____
6. Project title: _____ Project start date: _____
7. Is this a new program or organization? ❑ Yes ❑ No
8. For the entire organization: Fund raising costs: $ _____ , _____% Administrative costs: $ _____ , _____%
9. Projected next year's operating budget for entire organization: $ _____
   Fund raising costs: $ _____ , _____% Administrative costs: $ _____ , _____%
10. Date on which fiscal year begins: _____ Date incorporated: _____
11. Type of Request:
    ❑ General support ❑ Start Up Costs ❑ Other
    ❑ Project support ❑ Technical assistance ❑ Endowment
    ❑ Capital expenditures
12. Principal sources of support:
    _____% United Way _____% Government contracts _____ % Foundations/Corporations
    _____% Earned income _____% Individual contributions
13. Previous funding from the Delaplaine Foundation? ❑ Yes ❑ No
14. Purpose of request (the summary should not exceed this space).

15. Why is this program unique? Why is it needed?

16. Summarize the organization's history, mission, goals.

17. List any other organizations in the area with a similar purpose to your organization and describe collaboration, if appropriate.

18. Describe your plans for sustaining the program after the grant (funding and other sources).

19. Funding sources and amounts applied for, received or committed.

20. Please enclose the following information with this application:

Appendix A: A complete budget for the project or program.

Appendix B: The current annual budget; include in-kind services and volunteers' hours contributed.

Appendix C: Current audited financial report.

Appendix D: Delaplaine Foundation considers all grant applications only from public charities as defined under the Internal Revenue Code and applicable regulations. An applicant must have obtained a 501(c)(3) determination letter prior to submitting an application and must include a copy with this application. If the applicant is not requried to have obtained a 501(c)(3) letter, it must provide a copy of an IRS letter or a legal opinion certifying that the applicant is a public charity as described in section 509(a)(1),(2), or (3).